

Budget Committee

MINUTES

April 13, 2011 @9:00 AM

In Attendance: Council Members Serio, Bunting, Carmean, Smallwood, Tingle, Weistling, Langan
Committee Members Rymer and Lewis and Town Manager Abbott

Meeting called to order with flag salute at 9:00 AM.

Approve Minutes of 10/13/2010 Meeting

Motion to approve minutes from 10/13/2010 – Council Member Weistling

Second – Council Member Langan

Discussion – None

Vote: (9-0) Minutes approved

Preliminary 2012 Operating Budget Review

- Town Manager Abbott presented the preliminary budget noting that there is no change in the State health insurance rates. He does not recommend an increase in taxes or in fees.
- Council Member Bunting advised that the Fee Schedule needed to be revised to show the Solar Energy Installation Fee and to clarify the Special Events Permit Fee. The Solar Fee will be included on the Fee Schedule and the Special Event Fee will be changed from \$50/\$150 to \$100/\$100. This removes all ambiguity regarding what is a non-refundable fee and what is a refundable deposit. The Charter and Ordinance Committee will revisit Special Events to further clarify the policy. The annual Fee Schedule Resolution will be prepared and submitted to Council for approval.
- Mayor Serio recommended council review the recent parking study and consider the possibility of installing a parking device for paid parking on streets.
- Members reviewed other budget items and decided not to make any adjustments.

10:10 AM Committee adjourned into Executive Session to discuss personnel issues.

Committee returned from Executive Session and general discussion continued.

- Discussion of the Police Department budget focused on the recent uniform purchase and the possibility of moving the cost of video equipment purchase to the Capital Budget in order to bring the FIPD budget back in line. Council members noted that the striping of parking spaces and the installation of the solar speed sign may be the cause, in part, of the decrease in revenue from fines.
- Mayor Serio suggested the members consider looking at some other fees that might be instituted and other ways to increase town revenue.
- Members will wait to accept the Operating Budget until the Capital Budget is reviewed. Both components will be presented to Council at the May 2011 meeting.
- Council Member Bunting addressed the Mobi-mats purchase that is on the Council agenda for April 15, 2011. Mr. Bunting noted that funds are currently available for use on the new town

park that will not be used this year. The park area will be used as a staging area for construction equipment when the Public Safety Building breaks ground.

- Council Member Carmean advised that those funds were dedicated to the new park to build a kayak launch under the terms of the grant used to purchase the land.
- Mayor Serio advised that other funds are available for the Mobi-mats without using park funds.
- Council Member Bunting suggested that the mats be purchased and put in place but not extended so far out that the beach replenishment process will interfere with them. This is a budgetary item that may be addressed by the budget committee with recommendation to be made to Council.
- Council Member Carmean asked if the Mobi-mat firm is the only supplier of this type of equipment. She further noted that purchase greater than \$10,000 should be put out to bid. Town Manager Abbott disagreed with the threshold and reiterated that this company is currently the sole supplier of this type of equipment.
- Council Member Tingle noted that the Mobi-mats have been discussed at previous Council and Budget Committee meetings. Council Member Carmean asked that the correct process for purchasing the equipment be followed.
- Mayor Serio asked if Council will consider how much to spend or the number of mats to purchase. Council Member Smallwood suggested that this same conversation be held at the Friday Council meeting.

Next meeting May 17, 2011 at 1:30 PM

Meeting adjourned by Council Member Bunting at 11:00 AM (time approximate).

Transcribed from audio of meeting by Agnes DiPietrantonio, Town Clerk